

**PREA COMPLIANCE REPORT  
2023**

**Diakon Weekend Alternative Program**

**PREVENTATIVE PLANNING:**

All program policies in place and implemented to promote zero tolerance toward all forms of sexual abuse, sexual harassment, and outlining program prevention, detection and response activities. Diakon Youth Services Executive Director, Jason Brode, is designated as PREA Coordinator for the Weekend Alternative Program. Na Terra Tonsel, Program Supervisor of the Weekend Alternative Program assists the PREA Coordinator with carrying out all implementation of PREA requirements and promoting zero tolerance toward all forms of sexual abuse, sexual harassment, and outlining program prevention, detection and response activities. Jennifer Rautzhan, Diakon Senior Vice President, Human Resources and Compliance and Chief Compliance Officer, assists the PREA Coordinator with implementation and program prevention, detection and response activities within her designated role with Diakon's Corporate Compliance initiatives.

One client had limited English proficiency and Jeremias Garcia, Assistant Administrator and designated Spanish to English interpreter, provided on site interpretation of PREA policies, assessment, and PREA Education during intake.

Line of sight supervision of clients is established and maintained. Staff orientation includes review and acknowledgement of the Zero Tolerance Policy PREA first responder and coordinated response procedures and responsibilities as well as prevention and detection training. Diakon's Human Resources Department maintains record of appropriate background checks and clearances in personnel files to date. There have been no allegations of sexual misconduct among present or former staff. It is our policy to provide such information if requested.

Unannounced rounds are completed and documented by Jason Brode, Executive Director and PREA Coordinator and Na Terra Tonsel, WAP Program Supervisor observing and documenting appropriate supervision of clients as well as staff/client ratios.

**INVESTIGATION & EVIDENCE:**

There were no occurrences of allegations of sexual abuse at the Diakon Weekend Alternative Program.

**TRAINING & EDUCATION:**

All employees have completed PREA training and signed off to confirm understanding. PREA training is incorporated into the new employee orientation training. Existing employees all complete refresher training at least every two years.

We have had no volunteer services or contract staff working with Diakon's Weekend Alternative Program.

Upon intake, clients are educated on PREA policy and reporting. Our policy requires this to be completed within 10 days of intake, but in all cases it was completed within 24 hours of intake. This education is completed by clients and admission staff. Clients indicated they have

received and understand the information via electronic signature and dated acknowledgement forms maintained in their charts.

Information posters outlining client reporting of sexual abuse are placed conspicuously in common areas.

**REPORTING:**

Clients can report sexual abuse directly to staff, parent/guardian, or report directly to:

Diakon Compliance Hotline  
1-855-561-7821

Bureau of Civil Rights Compliance  
PO Box 2675, Harrisburg, PA 17105-2675

We have had no occurrences of sexual abuse or allegations of sexual abuse. All suspicions of client sexual abuse and victimization that occur prior to clients being admitted to the Diakon Weekend Alternative Program are reported by staff at all sites as mandated by law.

We have had no occurrences that have required collection or preservation of evidence.

No issues of retaliation were observed as there were no allegations.

**DATA COLLECTION & REVIEW:**

We have had no PREA allegations of sexual abuse.

A notice is posted on the Diakon Weekend Alternative Program webpage announcing availability of sexual abuse incidents to the public.

Review and discussion of PREA compliance occurs on an ongoing basis and is included in weekly staff meetings. Annual reports are kept and maintained by Jennifer Rautzhan, Diakon Senior Vice President, Human Resources and Compliance and Chief Compliance Officer and Jason Brode, PREA Coordinator.

**AUDITS:**

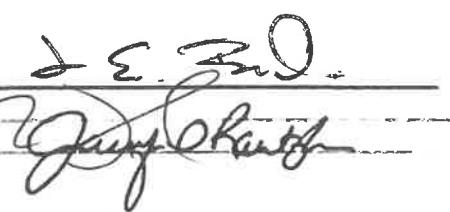
2021 was the initial audit for the Diakon Weekend Alternative Program and 2024 will be the next scheduled PREA Audit.

**SIGNATURES OF PREA REVIEW COMMITTEE**

Executive Director/PREA Coordinator: Jason Brode

WAP Program Supervisor: Na Terra Tonsel

Diakon Corporate Compliance: Jennifer Rautzhan



Diakon Executive Vice President and Chief Operating Officer:

Shari VanderGast, JD, LCSW, CHC

